

# How to develop and test Disaster Management protocols/operating procedures

## Session I Introduction

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World  
Organisation  
for Animal  
Health  
Founded as OIE

Organisation  
mondiale  
de la santé  
animale  
Fondée en tant qu'OIE

Organización  
Mundial  
de Sanidad  
Animal  
Fundada como OIE

**LMU**  
Richard A. Gillespie  
College of Veterinary Medicine  
LINCOLN MEMORIAL UNIVERSITY



Environment,  
Land, Water  
and Planning





# Agenda

1. Protocol example process presentation- 30 minutes
  - Linear
  - Multiple branch-Risk Assessment Example
2. Group protocol development -75 minutes
3. Protocol testing/evaluation between groups- 15 minutes
4. Protocol reporting/discussion – 30 minutes

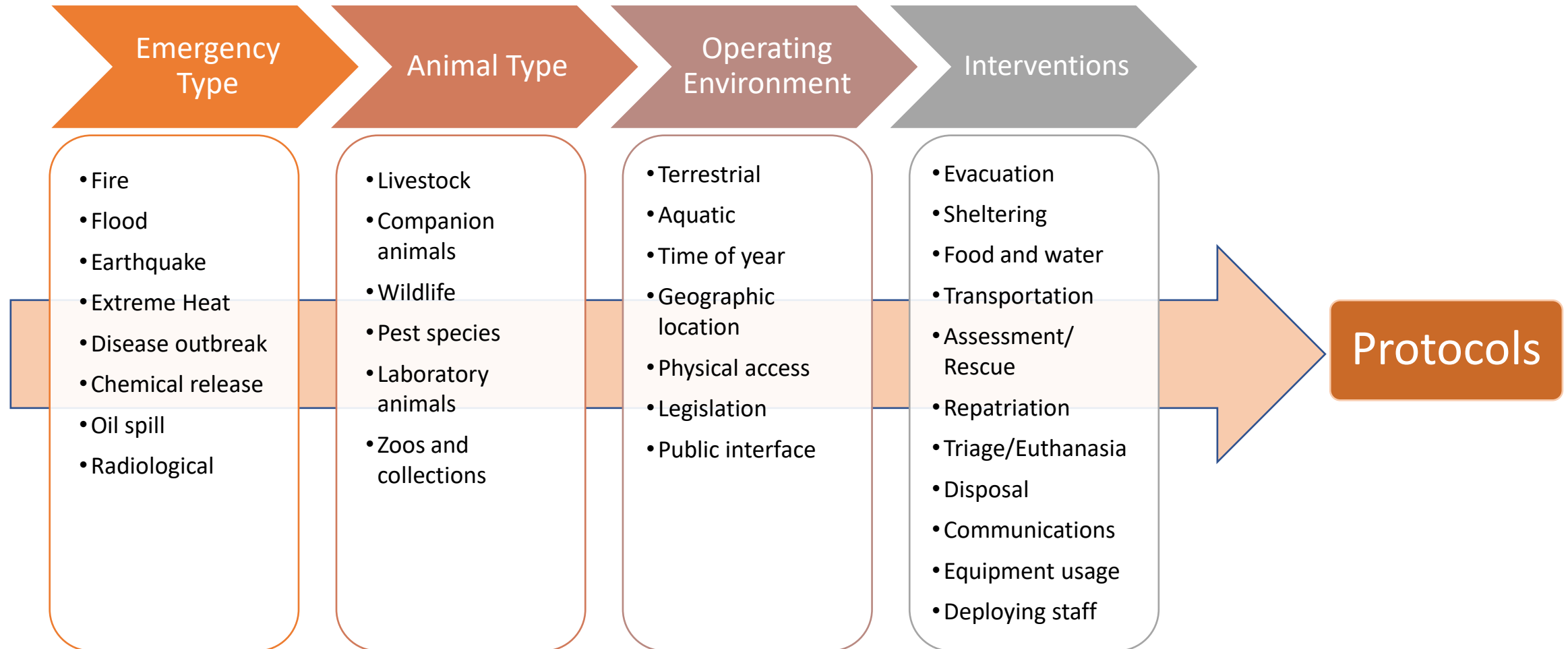


# What is a protocol?

- A documented set of directions or steps on how a defined task should be preformed
  - Provides clear instruction
  - Often focused on safety
  - Have several clearly defined steps
- Sometimes called a *Work Instruction (WI) or Standard Operating Procedure (SOP) or simply Operating Procedure (OP)*
- Similar tasks will vary for different emergencies
- Developed when the activities to be undertaken are known and documented

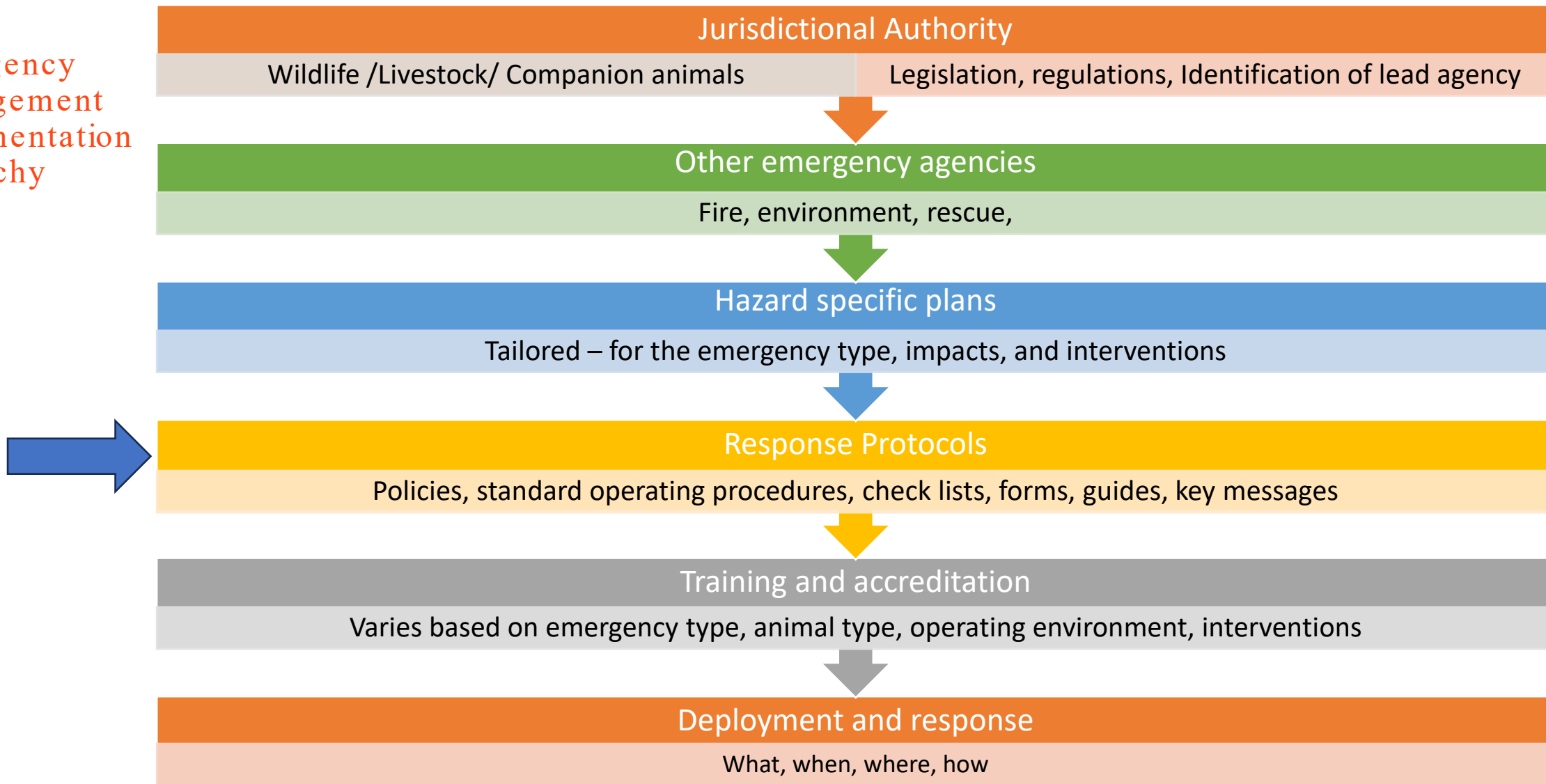


# Factors influencing protocols





Emergency management documentation hierarchy





Q11 - Please indicate the species/types of animals your National Disaster Management and Risk Reduction plan covers.

Title of presentation

Chapter title

Date



Livestock 48 %



Wildlife 19 %



Laboratory Animals 17 %



Companion Animal 35 %



Zoo and Aquatic 21 %



Others 10 %



**Example:** How to put on Personal Protective Equipment for responding to avian influenza

## Work Instruction

Doc ID: WI-[insert ID number]

Date effective: [insert date]

### History of changes

| Ver | Approved   | Effective  | Summary of Changes | Owner | Approver |
|-----|------------|------------|--------------------|-------|----------|
| 1.1 | XX/XX/XXXX | XX/XX/XXXX | Update format      |       |          |
| 1.0 | 13/11/2019 | 20/11/2019 | New Document       |       |          |
|     |            |            |                    |       |          |





## Purpose

# 1. Purpose

Here you write why you have this procedure.

For example, to protect the responder and to prevent contamination into other areas with zoonotic biologic agents.







## 2. Scope

Here you write what the procedure includes:

For example, putting on PPE with N95 (or equivalent) mask for entering a possible zoonotic transboundary animal disease infected farm for evaluation.



### 2.1 Out of scope

Here you write down what is not covered:

For example, using a full-face respirator with air supply.



### 3. Resources Required

1. Protective full body suit or equivalent.
2. N-95 mask or equivalent.
3. Nitrile protective gloves
4. Eye protection
5. Boots-Calf high, waterproof, steel toed
6. Seam sealing tape
7. Glo germ-for testing
8. Ultraviolet light-for testing





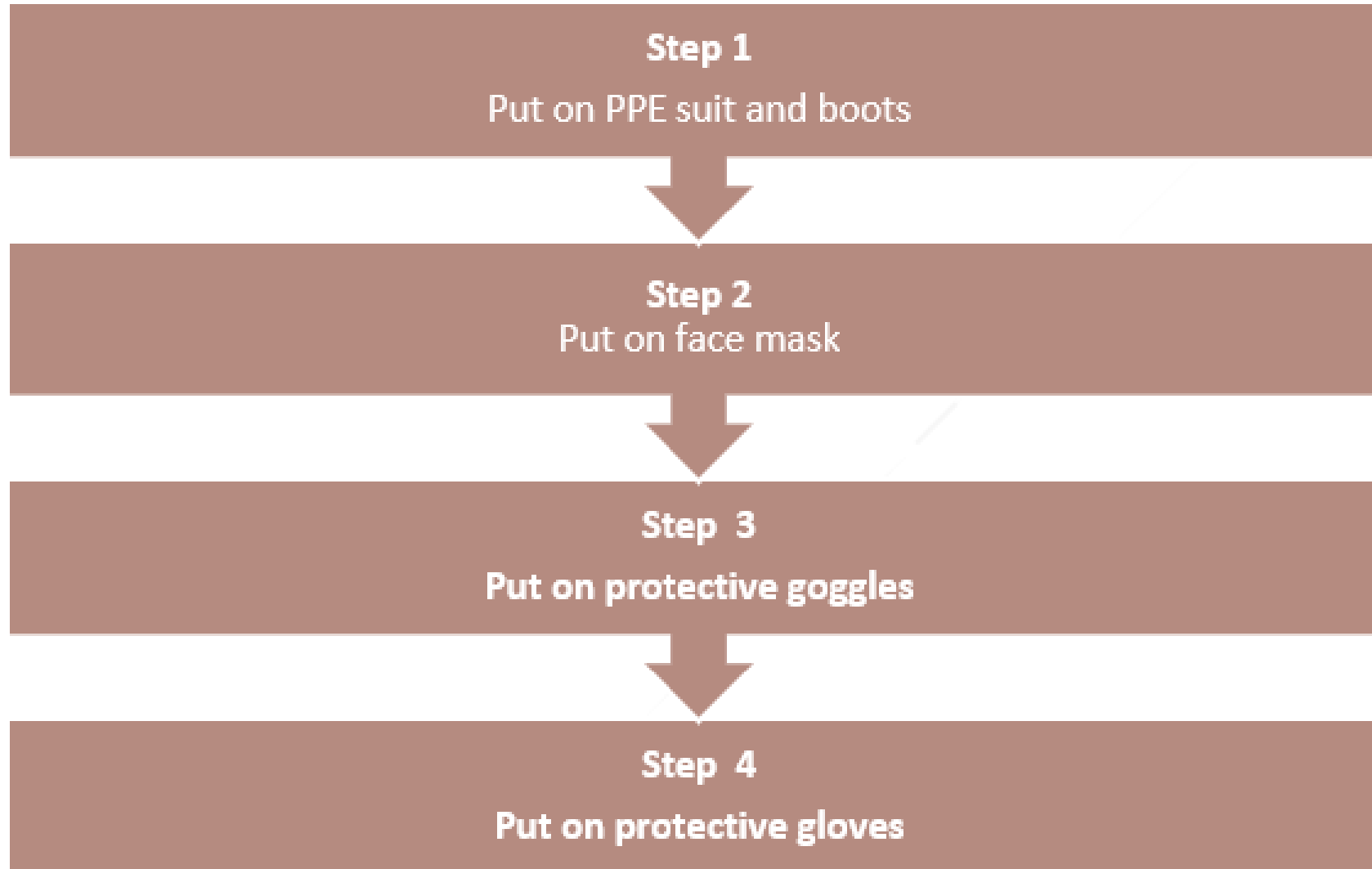
# **4. Instructions**

## **4.1 Process map**

## **4.2 Process steps**



## 4.1 Process map (linear)





## 4.2 Process Steps

### Step 1 – Put on PPE suit and boots.

1. The sequence may depend on the type of boots and suit.
2. Ensure full coverage and sealing of openings.
3. Seal tape for security if required.



### Step 2 – Put on face mask.

1. Secure ties of elastic bands at middle of head and neck.
2. Fit flexible band to nose bridge.
3. Fit snug to face and below chin.
4. Fit check mask.





## Step 3 – Put on protective goggles.

1. Secure bands to head.
2. Fit to nose.
3. Fit check goggles.



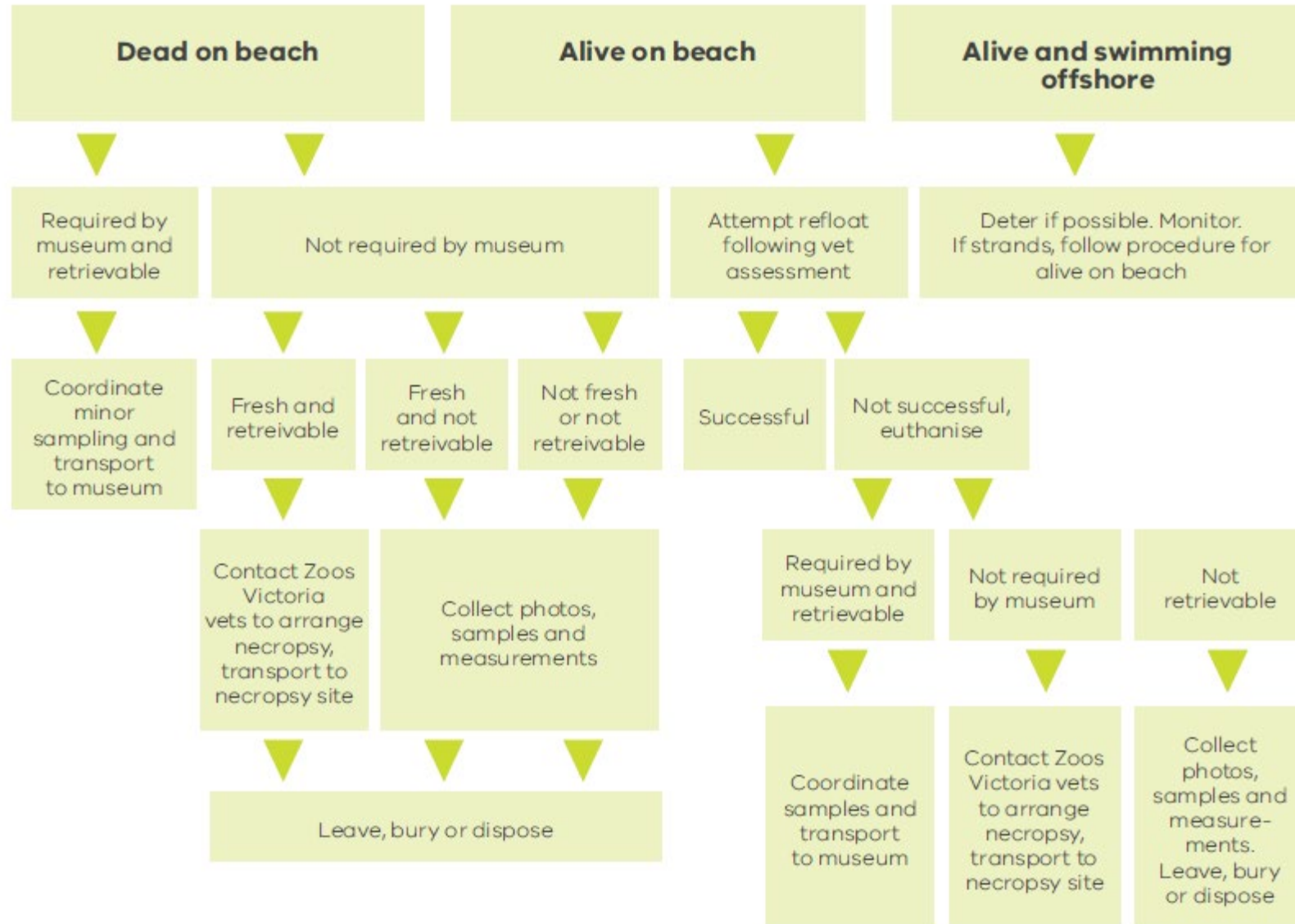
## Step 4 – Put on protective gloves.

1. Pull gloves on snugly over hands.
2. Pull cuffs snugly over suit.
3. Seal tape for security if required.





# 4.1 Process map (multiple branch) - cetacean stranding decision tree



Note: Decision making on carcass management occurs with consultation with Traditional Owner groups



## **5.0 Other requirements**

### **5.1 *Training requirements***

Train all required personnel in proper donning of PPE required for Avian Influenza work on premises. Test for coverage using glo germ and UV light. Document training, certification, re-certification, and just in time training.

### **5.2 *Safety requirements***

Ensure no allergies to materials. Ensure no phobias on PPE wear. Consider additional hazards requiring additional protection.

### **5.3 *Testing and evaluation***

Test protocol in exercise, evaluate for modifications, evaluate for effectiveness in events. Update Work Instruction as required





## 6.0 References and definitions

### 6.1 Dependencies-directly relate docs under the same SOP

| <u>DocID</u> | Doc type | Document title   |
|--------------|----------|--|
| 1.1.1        | SOP      | Removing PPE used in Avian Influenza activities                          |
| 1.1.2        | SOP      | Disposing PPE used in Avian Influenza activities                         |
| 1.1.3        | SOP      | Decontamination of personnel and equipment in Avian Influenza activities |



## Possible Protocol topics for Working Groups

Your topic will likely be a narrower subset of one of these topics.

- 1. Rescue, care and shelter of endangered/diplaced/lost/escaped** farm animals, owned and free-roaming companion animals, zoo/exotic
- 2. Supply of drinking water**
- 3. Procurement of animal feed and veterinary medicines**
- 4. Management of animal products used for human consumption** in areas affected by disasters (I.e., milking)
- 5. Triage/emergency killing /euthanasia** (I.e., sedation and anesthesia of cattle; use of Shermer gun and an electric killing and stunning; Pre-anesthetic status (Anamnesis, Physical examinations, Age, Breed, Experience of anesthetists, Client communications)
- 6. Pest control**
- 7. Depopulation at farm level** in the absence of electric power and with limited number of people



## ***Instruction for the group exercise***

- **Introduce yourselves**
- **Select a note taker and a rapporteur**
- **Identify a task requiring protocol**
- **Fill in the protocol template**
- **Exchange your protocol with another group to mutually assess the results**
- **Prepare to report and briefly discuss your protocol in plenary**
  
- **You can either do a task protocol like donning PPE or a decision protocol like the beached cetacean decision tree protocol.**

***“The goal is for the group to understand the process, not to produce a perfect protocol”.***

# Thank you

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