



World Organisation for Animal Health

Founded as OIE

CALL FOR QUOTATION	
Title	Expert in AMR, Control Plans, Animal Health and Legislation related to the veterinary activities
Internal reference	WOAH SRR CA 01
Location	Tajikistan
Starting date	From the day of the signature of the contract
Expected working days	40
Expected duration	4 months
CFQ launching date	12/10/2022
Submission deadline	26/10/2022

Contracting authority

World Organisation for Animal Health (WOAH)

whose statutory name is
"Office International des Epizooties",

12 Rue de Prony

F-75017 Paris

France

Contact Point

SRR office for Central
Asia

Republic Avenue 20/1

Nursultan (Kazakhstan)

e-mail

srr.nursultan@woah.org,

m.latini@woah.org



1. GENERAL TENDERING RULES

1.1 BACKGROUND

World Organisation for Animal Health (WOAH) whose statutory name is “Office International des Epizooties”, was created on the 25th of January, 1924. Its headquarters is based in Paris. It comprises 182 Member and is present on all continents through 13 Representations or Bureaus in total.

WOAH an intergovernmental organisation subject to public international law. It is responsible for improving animal health worldwide. The standards it develops for the trade of live animals and products of animal origin are recognized by the World Trade Organization as reference international sanitary rules ([Home - WOAH - World Organisation for Animal Health](#)).

1.2 GENERAL PURPOSE

This call for quotation (“tender procedure”) is an invitation for interested service providers to submit a cost estimation for an international consultant under the Multi-Partner Trust Fund (MPTF) project to combat antimicrobial resistance (AMR) in Tajikistan “Combatting the rising global threat of AMR through a One Health approach”

The information included in the tender documents are provided to Tenderers so they may prepare a quotation in response. However, the transmission of the tender documents to tenderers does not imply any legal obligation on the part of WOAH to entrust the provision of the services to any tenderer. WOAH has the right to reject any proposal in its sole discretion. WOAH remains strictly independent of any tenderer, and none of the provisions of the tender documentation may be interpreted as creating a contractual relation of any sort.

WOAH is under no obligation to accept a given tenderer’s proposal and reserves the right not to proceed with or to terminate negotiations with any tenderer, at any time prior to the signature of a Purchase Order.

1.3 CONFIDENTIALITY

Unless otherwise authorised in writing by WOAH, all information, whether disclosed either directly or indirectly, formally or informally, in writing, orally, or by visual inspection, which are part of the tender procedure or provided for its purpose or any amendment thereto, shall not be disclosed, copied, used or modified in any manner and shall only be used for the sole purpose of the tender procedure.

All information received in response to this initiative that is marked proprietary will be handled accordingly. Responses will not be returned.

1.4 RESPONSE PROCESS

WOAH reserves the right to introduce non-substantial modifications to the tender documents. In the event that WOAH, either following a request from a tenderer or on its own initiative, introduces a modification of the tender documents, all tenderers having received the invitation to tender and indicated an intention to respond will be informed simultaneously. WOAH may extend the deadline for submission of tenders to all tenderers to allow tenderers to take into account these changes.



1.5 COSTS OF RESPONSES

Tenderers are responsible for all costs and expenses, including professional fees, incurred in connection with the preparation and submission of responses to, and generally their participation in, the tender procedure

1.6 CONFLICTS OF INTEREST

Under no circumstances is a tenderer to contact any person employed by or representing WOAHA regarding the tender procedure other than the person(s) mentioned in this document.

In participating to this call for tender, a tenderer represents and warrants that:

- It does not have any conflict of interest arising from economic interests, political or national affinities, family or emotional ties, or any other relevant connection or shared interest in connection with any service agreement that may be entered into between the tenderer and WOAHA as a result of the call for tender;
- It will inform, without delay, of any situation constituting a conflict of interest or which could give rise to a conflict of interest;
- No offer of any type whatsoever from which an advantage can be derived under a service agreement has been or will be made;
- It has not granted and will not grant, has not sought and will not seek, has not attempted and will not attempt to obtain, and has not accepted and will not accept, any advantage, financial or in kind, to or from any party whatsoever, constituting an illegal practice or involving corruption, either directly or indirectly, as an incentive or reward relating to the award of this service agreement;
- It has not and will not make any misrepresentation, either knowingly or negligently, in supplying any of the information requested by WOAHA.

1.7 PERIOD OF PROPOSAL VALIDITY

Tenderers are bound by their proposals for 60 days after the deadline for submission or until they have been notified of non-award.

1.8 DURATION OF THE SERVICES

The Services are expected to be performed from September 2022 to May 2023

1.9 INVOICING

The following schedule of payments should be included in the quote:

- Twenty-five percent (25%) of the total price will be paid after validation by WOAHA of the first deliverable;
- Twenty-five percent (25%) of the total price will be paid after validation by WOAHA of the second deliverable;
- Twenty-five percent (25%) of the total price will be paid after validation by WOAHA of the third deliverable;
- The balance payment will be issued upon reception and validation by WOAHA of the final report and presentation.



Payment will be made upon receipt of the corresponding undisputed invoice, which should be raised after validation of each deliverable. WOAH will proceed to the payment of undisputed invoices within 45 days of their reception by bank transfer or cheque.

2. EXECUTIVE SUMMARY

2.1 PROJECT BACKGROUND

The World Organisation for Animal Health (WOAH) is the intergovernmental organisation responsible for improving animal health worldwide. The WOAH comprises 182 Member Countries and is present on all continents through 13 Representations or Bureaus in total.

In recent decades, the world has been confronted with the accelerated emergence of resistant bacteria, viruses and parasites due to the overuse and misuse of antimicrobial agents. Antimicrobial resistance (AMR) is currently posing an extraordinary threat not only to human and animal health, but also to the world ecosystem. A shared responsibility from the human, animal and plant sectors is required to minimize pressure for the selection of AMR factors under the One Health approach from regional, national and international levels. The Quadripartite Alliance between the Food and Agriculture Organization of the United Nations (FAO), the United Nations Environment Programme (UNEP), the World Health Organization (WHO) and the World Organisation for Animal Health (WOAH), is participating in the implementation of the Multi-Partner Trust Fund (MPTF) project to combat antimicrobial resistance (AMR) in Tajikistan.

The MPTF project has been building and is implemented by the WHO regional office in Tajikistan, the WOAH SRR for Central Asia office in Nursultan (Kazakhstan) and the FAO regional office for Europe and Central Asia in Budapest (Hungary) with WHO as coordinator. The MPTF project aims to use multisectoral approaches to implement the National Action Plan (NAP) of Tajikistan.

2.2 PROJECT OBJECTIVES

The goals and objectives of this Quadripartite project are aligned with the current NAP to support the implementation of specific activities that aim to strengthen AMR/AMU surveillance and regulations on appropriate use of antibiotics in all sectors, to strengthen infection prevention and control through biosecurity, hygiene and WASH programs and to improve awareness and education for key groups.

Following the launch of the Global Action Plan on AMR (GAP) in 2015, the Ministry of Health and Social Protection of the Population (MoHSPP) nominated a national focal point for AMR in 2016 to lead the work of a multisectoral coordination group on AMR (MCG). The MCG has representatives from multiple sectors and ministries, meets quarterly and has, after analysis of the situation in Tajikistan, worked jointly on the development of the NAP which was published in May 2018. It covers a five-year period from 2018-2022 and has four strategic objectives:

1. Raise awareness and improve education on AMR;
2. Improve surveillance of AMR and AMU in Tajikistan; strengthen the infrastructure for surveillance and improve laboratory capacity;
3. Improve Infection Prevention and Control (IPC) through employing adequate measures for water sanitation and hygiene as well as strengthening biosecurity measures in animal health and food production;
4. Achieve a more rational use of antimicrobial medicines. Improve the regulated access to high-quality antimicrobial medicines in human and animal health and agriculture.

This Quadripartite project provides the technical expertise and support needed by the Government to support the implementation, monitoring and demonstration of results of these specific activities by 2023.



3. SCOPE OF THE SERVICES

As the project is a collaboration between FAO, UNEP, WHO and WOAHA the activities listed below will take place jointly between the four international organizations. It is expected that the consultant will follow the activities and produce the deliverables listed below. While the WOAHA is the recruiting organization, the consultant activities will be technically jointly supervised by the WOAHA SRR Central Asia and FAO Regional Office for Europe and Central Asia, which will validate the specific deliverables listed below.

The service is considered as below:

All the activities listed below will be carried out in close collaboration with the official services responsible for implementing the project activities related to the AMR National Action Plan.

WOAHA foresees that the work will be conducted 50% of the time from Tajikistan. The consultant should be available for meetings with the WOAHA and the FAO staff and the Quadripartite and /or government agencies in Tajikistan and abroad to discuss the details of the work. The deliverables should be submitted to the WOAHA SRR office in Nursultan. WOAHA staff in the SRR office in Nursultan will manage the alignment between the work done by the consultant with the activities provided by the project.

3.1 WORKSTREAM 1

REQUIRED QUALIFICATION AND EXPERIENCES

Graduate Degree in veterinary medicine with at least 5 years of work experience in international public health/animal health. Proven experience related to AMR control.

3.2 Additional skills

Experience certificates/letter of references/testimonials of previous works recommended.

3.3 Required skills

- Proficiency level of English. Knowledge of Tajik or Russian as second working language will be considered as preferential;
- Proficiency in the use of MS Office tools (Word, Excel, PowerPoint);
- Ability to be highly organised and work independently;
- Keen sense of observation, attention to detail and accuracy;
- Capacity to work with multiple team members in a multi-cultural environment and ability to meet strict deadlines;
- Strong communication and reporting skills.

Objective of consultant: review the NAP implementation in Tajikistan

Key activities:

- Review the activities carried out within the 2018-2022 Tajikistan NAP relating to veterinary activities.
- Provide a scheduled proposal to complete the NAP activities related to the veterinary field included in the NAP
- Provide support on the eventual veterinary Legislation activity done under the project (Evaluation and propose)
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Deliverables will include at a minimum:

N	Deliverables	Deadline (prov.)
1	Report on the review of the activities done within the NAP	2 nd month
2	Written Proposal to complete the NAP activities related to the veterinary field included in the NAP	3 th month
3	Provide report on the eventual veterinary Legislation activity done under the project (Evaluation and propose)	3 th month
4	Final report of all the activities done	4 th month
5	Report of missions when the activity has completed in Tajikistan	On request

4. QUOTATION STRUCTURE

The quotation should provide:

- An overall cost for all the deliverables within the budget of 10.000-15.000 euro, including:
 - o Curriculum Vitae (CV);
 - o Support material to CV;
 - o Cover letter demonstrating an understanding of the project and motivation for applying;

The financial offer should be provided in EURO and quoted free of all duties, taxes and other charges and excluding VAT (Annex 2).

5. RESPONSE PROCEDURE

5.1 SCHEDULE

Call for quotation	12/10/2022
Response reception with a detailed quotation	26/10/2022
Award and supplier's selection	28/10/2022
Contract signed	03/11/2022

All tenderers will be informed should WOAH change any of these dates.

Proposals may be modified or withdrawn prior to the deadline for submission through a written notification sent to WOAH contact point.

5.2 RESPONSE FORMAT

Tenders should send the quotation in English and in electronic format to the contact point. srr.nursultan@woah.org, m.latini@woah.org

WOAH, as a data controller, will process the personal data you provide in the bid for the purposes of identifying a suitable service provider, to support its work.



The data collected will be processed internally for the aforementioned purposes and for the resulting administrative acts, it shall be kept for the duration of the contract with you and in an intermediate archive for a duration of 10 during the audit period.

You have rights to access and rectify your personal data, as well as to request erasure and obtain data portability under certain circumstances.

To exercise these rights or If you have any questions about the processing of your data, you can contact our data protection officer at dpo@woah.org. For more information check our Privacy Policy: [Privacy Policy - WOAH - World Organisation for Animal Health](#).

Should you have any questions, please contact m.latini@woah.org

To comply with disclosure requirements and enhance transparency, WOAH shall publish on its [website](#) the following information about the Contract which shall be concluded with the awarded contractor: (i) the nature of the contract (ii) year of award (iii) name and locality of the Service provider; (iv) the title, purpose of the Service provider; and (v) the amount of this Agreement. WOAH will not release or publish information that could reasonably be considered confidential or proprietary.

Tenders should include:

- The quotation (see the required information on section 4)
- The declaration of integrity to be returned dully completed and signed (annex 1)

Please make specific reference in the response to any legitimately and appropriately confidential or proprietary material contained in the response. Such information included in the responses to the call for quotation will be kept confidential by WOAH.

Reminder: responses should be submitted by **26 october 2022 before 6 PM (Paris local time)**. Any proposal received past this deadline will be excluded from the call for quotations process.

5.3 EVALUATION OF QUOTATIONS AND AWARD

WOAH may ask tenderers to provide clarifications needed to evaluate their tender; tenderers will be requested to reply in writing.

WOAH will select and award the contract based on the lowest price, provided the tender satisfies the requirements identified above.

Tenderers will be informed through electronic correspondence of the results of the selection process.

6. ANNEXES

Annex 1: The declaration of integrity to be returned dully completed and signed

Annex 2: Financial offer